**P R O F O R M A**

**Request for Market Information (“RFI”) for
Supply of Refuse Bin**

**for the Chinese Medicine Hospital (“CMH”)**

**(CMHPO Ref. : HHB/H/24/17/3/3/7)**

To : Project Director (CMHPO)

 (Attn. Ms. Florence Chan)

[by fax: 2127 4795 or email: flhchan@healthbureau.gov.hk]

Your ref: (1) in L/M to HHB/H/24/17/3/3/7

In response to the RFI of the CMH, my/our company, with contact details provided in Part 1 below, would like to provide the information and relevant supporting documents in Parts 2 to 9 of this Proforma.

**Part 1 – Supplier’s Contact Details**

From:

(Name of the Supplier): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(please fill in)

Name and Post of Contact person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(please fill in)

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone no.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(please fill in) (please fill in)

**-----------------------------------------------------------------------------------------------------------------**

*This document does not constitute any offer or invitation / solicitation of any offer in connection with the exercise described herein. Neither this document nor any activities in connection therewith shall create any legal obligations or liabilities in any way on the part of the Health Bureau (HHB) or the Government of Hong Kong Special Administrative Region. Neither this document nor anything contained herein shall form the basis of any contract or commitment whatsoever. In responding to the RFI, a respondent shall be deemed to have agreed to all the terms of this Request for Market Information.*

**Purpose and Background Information of the RFI**

1. Purpose

Chinese Medicine Hospital Project Office (“**CMHPO**”) of the Health Bureau (“**HHB**”) of the Government intends to invite a tender for the supply of Refuse Bin (hereinafter refers as the “**Goods**”) for the Chinese Medicine Hospital (“**opCMH**”) located at Pak Shing Kok in Tseung Kwan O. The CMHPO therefore wishes to collect market information on the Refuse Bin.

1. Background of the CMH Project

The Chief Executive announced in the 2014 Policy Address that the Government had decided to reserve a site in Tseung Kwan O for setting up a CMH. The 2017 Policy Address stated that the Government decided to finance the construction of the CMH and identify by way of tender a suitable non-profit-making organisation (“NPMO”) to operate the CMH. CMH will be owned by the Government and the selected NPMO will operate the CMH. The CMH would be positioned as a flagship Chinese Medicine (“CM”) institution leading the development of CM services and Chinese medicines in Hong Kong. It will be a change driver, promoting service development, education and training, innovation and research, and facilitating collaboration with both local and international parties.

The CMH with provision of 400 beds will provide a comprehensive range of CM services. Service types include pure CM services, services with CM playing the predominant role in collaboration with Western Medicine (“WM”) and Integrated Chinese-Western Medicine (“ICWM”) services. The scope of service to be provided in the CMH covers inpatient, day-patient, outpatient and community outreach services.

To take forward the planning and development of the project on CMH, a designated office i.e. CMHPO, was established under the Health Bureau (the former Food and Health Bureau) on 2 May 2018. Hong Kong Baptist University (HKBU) was selected as the Contractor for the CMH operation. HKBU, as the Contractor, has incorporated a company limited by guarantee, namely HKBU Chinese Medicine Hospital Company Limited as the Operator to manage, operate and maintain the CMH. The CMH project has proceeded to the commissioning stage in 2021. It is targeted to commence hospital services by phases from 2025.

More information on the services provision and design of the CMH can be found in the following link:

<https://www.healthbureau.gov.hk/en/press_and_publications/otherinfo/200900_cmhp/index.html>

**Note to Suppliers**

1. If your company have more than one Refuse Bin that may meet the requirements of the Goods stated in this Proforma, **please complete and return, together with relevant supporting documents, one set of Proforma for each different Refuse Bin.**

**Part 2 – General Information of the Goods**

|  |  |
| --- | --- |
| **Item 1: 660L Refuse Bin** |  |
| 1. Place of origin
 |  |
| 1. Name of manufacturer
 |  |
| 1. Address of the manufacturer’s factory or plant (“Manufacturing Plant”)
 |  |
| 1. Product name of the Goods
 |  |
| 1. Model number/ name/ version number of the Goods
 |  |
| 1. Authorised agent or distributor of the manufacturer in Hong Kong
 |  |
| 1. Packing (if applicable)
 |  |
| 1. Delivery method and route (where the place of origin is outside Hong Kong)
 |  |
| 1. Expected serviceable life (*Please specify any components of the Goods that cannot meet the serviceable life*)
 | The Goods shall have a serviceable life of \_\_\_\_\_\_\_ years from its date of acceptance except the following components: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(*Please also provide the expected life of these excluded components*) |

|  |  |
| --- | --- |
| **Item 2: 240L Refuse Bin** |  |
| 1. Place of origin
 |  |
| 1. Name of manufacturer
 |  |
| 1. Address of the manufacturer’s factory or plant (“Manufacturing Plant”)
 |  |
| 1. Product name of the Goods
 |  |
| 1. Model number/ name/ version number of the Goods
 |  |
| 1. Authorised agent or distributor of the manufacturer in Hong Kong
 |  |
| 1. Packing (if applicable)
 |  |
| 1. Delivery method and route (where the place of origin is outside Hong Kong)
 |  |
| 1. Expected serviceable life (*Please specify any components of the Goods that cannot meet the serviceable life*)
 | The Goods shall have a serviceable life of \_\_\_\_\_\_\_ years from its date of acceptance except the following components: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(*Please also provide the expected life of these excluded components*) |

**Part 3 – Indicative Technical Requirements**

*Notes to Suppliers for Completion of Part 3*

1. *Unless specified otherwise, the “****Goods****” in this Part 3* ***refers to section A1.1 below****.*
2. *The indicative technical requirements are for the purpose of collecting market information only. They are subject to changes and do not represent the final technical requirements of the intended tender.*
3. *Please indicate, as a point by point compliance statement, whether your proposed Goods “****Comply****” or “****Not Comply****” with an indicative technical requirement stated in Column II by ticking (🗸) in the appropriate box under* ***Column III*** *and* ***Column IV*** *respectively.*
4. ***Where applicable****, please quote the value of your proposed Goods in either Column III (if “****Comply****”) or Column IV (if “****Not Comply****”) respectively against corresponding indicative technical requirement (use additional sheet(s) if space is insufficient*
5. *Please provide supporting documents (such as catalogues, user manual and/or operation manual, DICOM conformance statement, etc.) to illustrate the features of your proposed Goods against the corresponding indicative technical requirements.*

| **Column****I** | **Column** **II** | **Column** **III** | **Column****IV** |
| --- | --- | --- | --- |
| **Section** | **Technical Specification** | **Tick (🗸) the Appropriate Box***(For aspects “Not Comply”, please also provide alternative proposal, if any)* |
| **Comply** | **Not Comply** |
| **A** | **Technical Requirements** |
| **1** | **Goods to be Supplied** |
| 1.1 | The Goods shall consist of the following items: |
|  | 1. Item 1: One hundred and sixteen (116) numbers of 660 liters (L) refuse bin as detailed in section A3.1 below;
 |  |  |
|  | 1. Item 2: Forty four (44) numbers of 240 liters (L) refuse bins as detailed in section A3.2 below (hereinafter refers as “the Goods”).
 |  |  |
| **2** | **Intended Use of the Goods** |
| 2.1 | The Goods shall be supplied and delivered to the CMH for collection of general waste. |  |  |
| **3** | **General Requirements of the Goods** |  |  |
| 3.1 | **Item 1: 660L Refuse Bin** |  |  |
| 3.1.1 | Capacity: 660 liters |  |  |
| 3.1.2 | Dimensions : 1250(W) x 770(D) x 1180(H)mm ±5% |  | Please specify: \_\_\_mm(W) x\_\_\_mm (D)x\_\_\_mm(H) |
| 3.1.3 | Carrying Weight Capacity : not less than 260kg |  |  |
| 3.1.4 | Weight of Goods : 35kg ±5% |  |  |
| 3.1.5 | Color: Green |  |  |
| 3.1.6 | The Goods shall be delivered to the CMH. |  |  |
| 3.1.7 | The Goods shall be made of High Density Polyethylene (HDPE). |  |  |
| 3.1.8 | The Goods shall be UV, cold, heat and chemically resistant. |  |  |
| 3.1.9  | The Goods shall be with smooth internal surface and absence of outer sharp edges. |  |  |
| 3.1.10  | The Goods shall be with four (4) solid rubber tyred wheels with at least 200mm. All four (4) wheels shall be with full 360° swiveling and provided with a drain plug made of HDPE to discharge the water used for washing and cleaning. |  |  |
| 3.1.11 | The Goods shall be with foot brakes on at least two (2) wheels and direction blocks on two (2) wheels shall be available. |  |  |
| 3.1.12  | The body of the Goods shall be with four (4) side handles and two (2) additional rear grab handles moulded in HDPE for manoeuvrability. |  |  |
| 3.1.13  | The hinges shall be made of HDPE. |  |  |
| 3.1.14  | The hinged lid shall be with two (2) handles moulded in HDPE at the front for opening. The lid shall be able to prevent rain water from entering the container. |  |  |
| 3.1.15  | The Goods shall be provided logo printing on the body. |  |  |
| 3.2 | **Item 2: 240L Refuse Bin** |  |  |
| 3.2.1 | Capacity: 240 liters |  |  |
| 3.2.2  | Dimensions : 580(W) x 740(D) x 1070(H)mm ±5% |  | Please specify: \_\_\_mm (W) x\_\_\_mm (D)x\_\_\_mm(H) |
| 3.2.3 | Carrying Weight Capacity : not less than 90kg |  |  |
| 3.2.4 | Weight of the Goods : 11kg ±5% |  |  |
| 3.2.5  | Color : Green |  |  |
| 3.2.6  | The Goods shall be delivered to the CMH. |  |  |
| 3.2.7  | The Goods shall be made of High Density Polyethylene (HDPE). |  |  |
| 3.2.8  | The Goods shall be UV, cold, heat and chemically resistant. |  |  |
| 3.2.9  | The Goods shall be with smooth internal surface and absence of outer sharp edges. |  |  |
| 3.2.10  | The Goods shall be with two (2) solid rubber tyred wheels with at least 200mm diameter. |  |  |
| 3.2.11  | The hinges shall be made of HDPE. |  |  |
| 3.2.12  | The hinged lid shall be with two (2) handles at the front moulded in HDPE for opening. The lid shall be able to prevent rain water from entering the container. |  |  |
| 3.2.13  | The Goods shall be provided logo printing on the body. |  |  |
| **4** | **Safety Requirements** |  |  |
| 4.1 | For Item 1 stipulated in section 3.1, the Goods shall meet EN 840-2-5-6 or equivalent. |  |  |
| 4.2 | For Item 2 stipulated in section 3.2, the Goods shall meet EN 840-1-5-6 or equivalent. |  |  |
| **B** | **Implementation Services** |
| **1** | **Delivery Requirement** |  |  |
| 1.1 | The supplier shall be responsible for the supply and delivery of the Goods to the CMH. |  |  |
| 1.2 | The supplier is deemed to have allowed in its offer for all extra costs and expenses including off-site storage that may be incurred due to early or delayed issuance of occupation permit for a period of three (3) months for such date. |  |  |
| 1.3 | Should any alternations or modifications of the CMH properties be required to facilitate the delivery, prior approval shall be sought. It is the supplier’s own responsibility to restore all altered or modified structures to their original states. These works shall be deemed to have been included and allowed for by the supplier in the returned sum. |  |  |
| 1.4 | The supplier shall be responsible for cleaning the debris and packing materials after delivery of the Goods. |  |  |

**Part 4 – Implementation Plan**

(*Note to Suppliers: Please provide the estimated time periods required for the completion of the following tasks, counting from the date of issue an order (“Order Date”). Both the start and end date of the Order Date is referenced as* ***Month 0****. The Goods should be* ***Ready for Use in the last month of the Implementation Plan.***)

|  |  |
| --- | --- |
| **Tasks of the Implementation Plan** | **Estimated Time Period for** **Performing the Tasks**(The Order Date is set as Month **0**) |
| **Start** (Month) | **End** (Month) |
|  | Order Date *(i.e. the date of order placed by the Government, if any)*  | **0** | **0** |
|  | Submission of Site Preparation Information (if applicable) |  |  |
|  | Design of the Goods (if applicable) |  |  |
|  | Delivery of the Goods |  |  |
|  | Installation of the Goods |  |  |
|  | Implementation Services (*Please refer to* ***section B in Part 3*** *for details*)  |  |  |
|  | Delivery of Documentation (if applicable) |  |  |
|  | Training (if applicable) |  |  |
|  | Acceptance Tests (if applicable) |  |  |
|  | Any other tasks considered necessary by your company *(Please provide details, use separate sheet if space is insufficient)*: |  |  |
|  | Goods Ready for Use *(i.e. the date when the Goods has passed all acceptance tests and accepted by the Government)*  | **0** |  |

**Part 5 – Information on Compliance with International, National and other Recognised Standards or Certifications (if applicable)**

(*Note to Suppliers: Please indicate in the box below whether the proposed Refuse Bin can meet with the standards stated in Column I* ***by inserting a tick in an appropriate box under Column III****. If your proposed Refuse Bin does not meet the standards stated in Column I, please indicate the equivalent standards met by your proposed Refuse Bin in Column IV. In any case,* ***please attach copies of relevant valid certificates to prove compliance with such standards****.*)

|  |  |  |  |
| --- | --- | --- | --- |
| **Column I** | **Column II** | **Column III** | **Column IV** |
| International, National and other Recognised Standards or Certifications | Requirements  | Comply with the Standard in Column I? | Comply with the following equivalent standard (*If “****No****” in Column III*) |
| Yes | No |
| EN 840-2-5-6 |  |  |  |  |
| EN 840-1-5-6 |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Compliance with other international, national and recognised standard(s) or certification(s) in addition to the above (*please specify*) |
|  |  |  |  |  |

**Part 6 – Indicative Price Information**

(*Note to Suppliers: The price information provided in this Part 6 is for Government’s consideration only and shall not constitute any commitment on the part of the Government or your company. Nevertheless, please provide the information as accurate as possible.*)

**(a) Indicative Price Information for the Goods**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Description** | **Estimated****Quantity** | **Unit Price** | **Estimated Goods Price** |
| **One-time Unit Price(HK$)** | **Estimated Goods Price for the Item specified opposite****(HK$)** |
|  |  | **(a)** | **(b)** | **(c) = (a) x (b)** |
| 1 | Supply, delivery and commissioning of the Goods, as more particularly specified in **section A1.1 in Part 3**  | 1 set |  | ***(Please also provide breakdown cost for key components of the Goods, if any)*** |
| 2 | Provision of implementation services as detailed in **section B in Part 3** | 1 lot |  |  |
| 3 | Other (please specify) | (please specify) |  |  |
| **Total One-time Charge\***(i.e. Sum of Estimated Goods Prices of Item 1- 3) |  |

**Part 7 – Supplementary Information**

1. Number of proposed Goods Already Installed (leave blank if information is not available)

In Hong Kong : \_\_\_\_\_\_\_\_\_\_ sets

Globally : \_\_\_\_\_\_\_\_\_\_ sets

1. Year of Launch of the Proposed Goods (leave blank if information is not available)

My/our proposed Goods was first launched in the market in Year \_\_\_\_\_\_\_\_\_\_\_\_\_

1. Pre-Installation Requirements of the Proposed Goods (if any)

*(Pre-installation requirements may include any preparation work and provisions that are necessary for the installation of the Goods, such as the requirements of ceiling mount support, power supply requirements, etc.)*

**END**