



中華人民共和國香港特別行政區政府總部醫務衛生局  
Health Bureau, Government Secretariat  
The Government of the Hong Kong Special Administrative Region  
The People's Republic of China

**Our Ref.:** (1) in L/M to HHB/H/24/17/3/7/2/4  
**Your Ref.:**

Tel: 2127 4598  
Fax: 2127 4795

21 Jun 2024

**BY EMAIL**

Dear Sirs / Madams,

**Request for Market Information (“RFI”)  
Supply, Delivery and Installation of Water Dispenser (Benchtop)  
for the Chinese Medicine Hospital**

We are going to issue a tender for the supply, delivery and installation of Water Dispenser (Benchtop) for the Chinese Medicine Hospital. Some details of our requirements are specified in Part 3 of the attached Proforma.

2. You are hereby cordially invited to complete the Proforma and return it to us **not later than 19 July 2024** by way of either **by facsimile to Fax No.: 2127 4795** or **email to [wspchan@healthbureau.gov.hk](mailto:wspchan@healthbureau.gov.hk)** in the first instance. Please, therefore return the Proforma with the indicative price information, particulars of Goods, duly completed, together with all the particulars of your proposals including product literature and catalogues for our consideration.

3. This document is for reference and for the purpose of collecting market information only. This is **not a pre-qualification process or part of a tendering process**. Any parties who have not responded to this RFI will not be barred from bidding for the subsequent tender(s). Any purchase will be subject to subsequent tender(s). Respondents should note that the Government of the Hong Kong Special Administrative Region will not be responsible for any costs and expenses that may be incurred by the respondents in response to the RFI and is not committed that a tender for the Supply, Delivery and Installation of Water Dispenser (Benchtop) will be issued. The final technical specifications and functional requirements are subject to subsequent tender(s).

4. Any enquiries concerning the Technical Specifications and delivery requirements shall be made in writing to the above email address.

Yours Faithfully,



(Ms. Wen CHAN)

for Project Director(Chinese Medicine Hospital Project Office)