**P R O F O R M A**

**Request for Market Information (“RFI”) for
Supply of Platforms**

**for the Chinese Medicine Hospital (“CMH”)**

**(CMHPO Ref. : HHB/H/24/17/3/3/7**  **)**

To : Project Director (CMHPO)

 (Attn. Stella CHEUNG)

[by fax: 2127 4641 or email: syhcheung@healthbureau.gov.hk]

Your ref: (1) in L/M to HHB/H/24/17/3/3/7)

In response to the RFI of the CMHPO, my/our company, with contact details provided in Part 1 below, would like to provide the information and relevant supporting documents in Parts 2 to 8 of this Proforma.

**Part 1 – Supplier’s Contact Details**

From:

(Name of the Supplier): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(please fill in)

Name and Post of Contact person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(please fill in)

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone no.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(please fill in) (please fill in)

**-----------------------------------------------------------------------------------------------------------------**

*This document does not constitute any offer or invitation / solicitation of any offer in connection with the exercise described herein. Neither this document nor any activities in connection therewith shall create any legal obligations or liabilities in any way on the part of the Health Bureau (HHB) or the Government of Hong Kong Special Administrative Region. Neither this document nor anything contained herein shall form the basis of any contract or commitment whatsoever. In responding to the RFI, a respondent shall be deemed to have agreed to all the terms of this Request for Market Information.*

**Purpose and Background Information of the RFI**

1. Purpose

Chinese Medicine Hospital Project Office (“**CMHPO**”) of the Health Bureau (“**HHB**”) of the Government intends to invite a tender for the supply and delivery of Platform (hereinafter refers as the “**Goods**”) for the Chinese Medicine Hospital (“**opCMH**”) located at Pak Shing Kok in Tseung Kwan O. The CMHPO therefore wishes to collect market information on platform.

1. Background of the CMH Project

The Chief Executive announced in the 2014 Policy Address that the Government had decided to reserve a site in Tseung Kwan O for setting up a CMH. The 2017 Policy Address stated that the Government decided to finance the construction of the CMH and identify by way of tender a suitable non-profit-making organisation (“NPMO”) to operate the CMH. CMH will be owned by the Government and the selected NPMO will operate the CMH. The CMH would be positioned as a flagship Chinese Medicine (“CM”) institution leading the development of CM services and Chinese medicines in Hong Kong. It will be a change driver, promoting service development, education and training, innovation and research, and facilitating collaboration with both local and international parties.

The CMH with provision of 400 beds will provide a comprehensive range of CM services. Service types include pure CM services, services with CM playing the predominant role in collaboration with Western Medicine (“WM”) and Integrated Chinese-Western Medicine (“ICWM”) services. The scope of service to be provided in the CMH covers inpatient, day-patient, outpatient and community outreach services.

To take forward the planning and development of the project on CMH, a designated office i.e. CMHPO, was established under the Health Bureau (the former Food and Health Bureau) on 2 May 2018. Hong Kong Baptist University (HKBU) was selected as the Contractor for the CMH operation. HKBU, as the Contractor, has incorporated a company limited by guarantee, namely HKBU Chinese Medicine Hospital Company Limited as the Operator to manage, operate and maintain the CMH. The CMH project has proceeded to the commissioning stage in 2021. It is targeted to commence hospital services by phases from 2025.

More information on the services provision and design of the CMH can be found in the following link:

<https://www.healthbureau.gov.hk/en/press_and_publications/otherinfo/200900_cmhp/index.html>.

**Note to Suppliers**

1. If your company have more than one model of the Platform that may meet the requirements of the Goods stated in this Proforma, **please complete and return, together with relevant supporting documents, one set of Proforma for each different model of the Platform**.

**Part 2 – General Information of the Goods**

|  |  |
| --- | --- |
| **Item 1.1: Access Platform** |  |
| 1. Place of origin
 |  |
| 1. Name of manufacturer
 |  |
| 1. Address of the manufacturer’s factory or plant (“Manufacturing Plant”)
 |  |
| 1. Product name of the Goods
 |  |
| 1. Model number/ name/ version number of the Goods
 |  |
| 1. Authorised agent or distributor of the manufacturer in Hong Kong
 |  |
| 1. Packing (if applicable)
 |  |
| 1. Delivery method and route (where the place of origin is outside Hong Kong)
 |  |
| 1. Warranty period of the Goods

(*Please refer to section F in Part 3 for details of the warranty service requirements*) | \_\_\_\_\_\_\_\_\_\_\_\_ months from Acceptance of the Goods(*Should not be less than 12 months*) |
| 1. Expected serviceable life (*Please specify any components of the Goods that cannot meet the serviceable life*)
 | The Goods shall have a serviceable life of \_\_\_\_\_\_\_ years from its date of acceptance except the following components: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(*Please also provide the expected life of these excluded components*) |

|  |  |
| --- | --- |
| **Item 1.2: Platform, Mobile, Electrical** |  |
| 1. Place of origin
 |  |
| 1. Name of manufacturer
 |  |
| 1. Address of the manufacturer’s factory or plant (“Manufacturing Plant”)
 |  |
| 1. Product name of the Goods
 |  |
| 1. Model number/ name/ version number of the Goods
 |  |
| 1. Authorised agent or distributor of the manufacturer in Hong Kong
 |  |
| 1. Packing (if applicable)
 |  |
| 1. Delivery method and route (where the place of origin is outside Hong Kong)
 |  |
| 1. Warranty period of the Goods

(*Please refer to section F in Part 3 for details of the warranty service requirements*) | \_\_\_\_\_\_\_\_\_\_\_\_ months from Acceptance of the Goods(*Should not be less than 12 months*) |
| 1. Expected serviceable life (*Please specify any components of the Goods that cannot meet the serviceable life*)
 | The Goods shall have a serviceable life of \_\_\_\_\_\_\_ years from its date of acceptance except the following components: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(*Please also provide the expected life of these excluded components*) |

|  |  |
| --- | --- |
| **Item 1.3: Work Platform, Aerial** |  |
| 1. Place of origin
 |  |
| 1. Name of manufacturer
 |  |
| 1. Address of the manufacturer’s factory or plant (“Manufacturing Plant”)
 |  |
| 1. Product name of the Goods
 |  |
| 1. Model number/ name/ version number of the Goods
 |  |
| 1. Authorised agent or distributor of the manufacturer in Hong Kong
 |  |
| 1. Packing (if applicable)
 |  |
| 1. Delivery method and route (where the place of origin is outside Hong Kong)
 |  |
| 1. Warranty period of the Goods

(*Please refer to section F in Part 3 for details of the warranty service requirements*) | \_\_\_\_\_\_\_\_\_\_\_\_ months from Acceptance of the Goods(*Should not be less than 12 months*) |
| 1. Expected serviceable life (*Please specify any components of the Goods that cannot meet the serviceable life*)
 | The Goods shall have a serviceable life of \_\_\_\_\_\_\_ years from its date of acceptance except the following components: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(*Please also provide the expected life of these excluded components*) |

**Part 3 – Indicative Technical Requirements**

*Notes to Suppliers for Completion of Part 3*

1. *Unless specified otherwise, the “****Goods****” in this Part 3* ***refers to section A1.1 below****.*
2. *The indicative technical requirements are for the purpose of collecting market information only. They are subject to changes and do not represent the final technical requirements of the intended tender.*
3. *Please indicate, as a point by point compliance statement, whether your proposed Goods “****Comply****” or “****Not Comply****” with an indicative technical requirement stated in Column II by ticking (🗸) in the appropriate box under* ***Column III*** *and* ***Column IV*** *respectively.*
4. ***Where applicable****, please quote the value of your proposed Goods in either Column III (if “****Comply****”) or Column IV (if “****Not Comply****”) respectively against corresponding indicative technical requirement (use additional sheet(s) if space is insufficient*
5. *Please provide supporting documents (such as catalogues, user manual and/or operation manual, DICOM conformance statement, etc.) to illustrate the features of your proposed platform against the corresponding indicative technical requirements.*

| **Column****I** | **Column** **II** | **Column** **III** | **Column****IV** |
| --- | --- | --- | --- |
| **Section** | **Technical Specification** | **Tick (🗸) the Appropriate Box***(For aspects “Not Comply”, please also provide alternative proposal, if any)* |
| **Comply** | **Not Comply** |
| **A** | **Technical Requirements** |  |  |
| **1** | **Overall requirements** |  |  |
| 1.1 | The platform shall provide temporary access for people or equipment to access areas at height (“Goods”). |  |  |
| 1.2 | Each set of the Goods shall have the following items: |  |  |
|  | 1. Eight (8) sets of access platform as detailed in section A2 below;
 |  |  |
|  | 1. Five (5) sets of platform, mobile, electrical as detailed in section A3 below; and
 |  |  |
|  | 1. Three (3) sets of work platform, aerial as detailed in section A4 below.
 |  |  |
| 1.3 | The supplier shall be responsible for the provision of the implementation services, identified as Item 2 in Part 5, for the System as stipulated in section B below. |  |  |
| 1.4 | The supplier shall be responsible for the provision of the Training, identified as Item 3 in Part 5, as stipulated in section Cbelow. |  |  |
| 1.5 | The supplier shall be responsible for the supply of the Documentation for the System, identified as Item 4 in Part 5, as stipulated in section D below. |  |  |
| 1.6 | The supplier shall be responsible for the performance of acceptance tests as stipulated in section E below.  |  |  |
| **2** | **Item 1: Access Platform** |  |  |
| 2.1 | Dimensions |  |  |
| 2.1.1 | Stowed dimensions shall be less than or equal to:1.28m (L) x 0.74m (W) x 1.95m (H) |  |  |
| 2.1.2 | The maximum working height shall be greater than or equal to 4.2m.  |  |  |
| 2.1.3 | The maximum platform height shall be greater than or equal to 2.2m.  |  |  |
| 2.1.4 | Platform size shall be greater than or equal to 0.55m (L) x 0.6m (W). |  |  |
| 2.1.5 | Casters of the platform can be locked before using the platform or elevation. |  |  |
| 2.2 | Productivity |  |  |
| 2.2.1 | Maximum load of the platform shall be greater than or equal to 120kg. |  |  |
| 2.2.2 | Power sound level shall be less than 70dB(A). |  |  |
| **3** | **Item 2: Platform, Mobile, Electrical** |  |  |
| 3.1 | Dimensions |  |  |
| 3.1.1 | Stowed dimensions shall be less than or equal to:2.44m (L) x 0.81m (W) x 2.32m (H) |  |  |
| 3.1.2 | The maximum working height at indoor shall be greater than or equal to 7.8m |  |  |
| 3.1.3 | The maximum working height at outdoor shall be greater than or equal to 6.5m |  |  |
| 3.1.4 | The maximum platform height at indoor shall be greater than or equal to 5.8m |  |  |
| 3.1.5 | The maximum platform height at outdoor shall be greater than or equal to 4.5m |  |  |
| 3.1.6 | The maximum extension of the platform shall be greater than or equal to 0.9m. |  |  |
| 3.1.7 | Wheelbase shall be less than or equal to 1.85m. |  |  |
| 3.1.8 | From the center of platform to the ground, the ground clearance should less than or equal to 12cm. |  |  |
| 3.1.9 | Platform size shall be greater than 1.64m(L) x 0.76m(W). |  |  |
| 3.2 | Productivity |  |  |
| 3.2.1 | Lift capacity shall be greater than or equal to 227kg. |  |  |
| 3.2.2 | When the platform is stowed, the drive speed shall be greater than or equal to 3km/h. |  |  |
| 3.2.3 | When the platform is raised, the drive speed shall be greater than or equal to 0.8km/h. |  |  |
| 3.2.4 | When the platform is stowed, the gradeability shall be greater than or equal to 25%. |  |  |
| 3.2.5 | Inside turning radius shall be equal to zero (±4%). |  |  |
| 3.2.6 | Outside turning radius shall be less than or equal to 2.13m. |  |  |
| 3.2.7 | The platform shall activate the sensor if it tilts from front to back more than or equal to 3°. |  |  |
| 3.2.8 | The platform shall activate the sensor if it tilts from side to side more than or equal to 1.5°. |  |  |
| 3.2.9 | The platform shall be equipped with proportional control. |  |  |
| 3.2.10 | The platform shall be equipped with hydraulic front wheel drive.  |  |  |
| 3.2.11 | The platform shall be equipped with hydraulic rear wheel brake system. |  |  |
| 3.2.12 | The tire shall be of non-marking type. |  |  |
| 3.2.13 | The dimensions for each tyre shall be less than Ø38cm x 13cm. |  |  |
| 3.2.14 | The platform shall be equipped with overload sensing system. |  |  |
| 3.2.15 | Emergency stop shall be allowed on the platform and in the ground controls. |  |  |
| 3.3 | Power |  |  |
| 3.3.1 | Power source shall be greater than or equal to 24V DC. |  |  |
| 3.3.2 | Hydraulic system capacity shall be greater than or equal to 14L (3gal). |  |  |
| 3.3.3 | The platform shall be designed for operation on local electricity supply of 100-240V, AC 27A or above.  |  |  |
| **4** | **Item 3: Work Platform, Aerial** |  |  |
| 4.1 | Dimensions |  |  |
| 4.1.1 | Stowed dimensions shall be less than or equal to:8.7m (L) x 2.49m (W) x 2.56m (H) |  |  |
| 4.1.2 | The maximum working height shall be greater than or equal to 20.2m. |  |  |
| 4.1.3 | The maximum platform height shall be greater than or equal to 18.2m.  |  |  |
| 4.1.4 | The maximum extension of the platform shall be greater than or equal to 11.5m. |  |  |
| 4.1.5 | The maximum up and over clearance shall be greater than or equal to 7.5m. |  |  |
| 4.1.6 | Wheelbase shall be less than or equal to 2.5m. |  |  |
| 4.1.7 | From center of the platform to the ground, the ground clearance shall be less than or equal to 37cm. |  |  |
| 4.2 | Productivity |  |  |
| 4.2.1 | The platform capacity shall be greater than or equal to 230kg. |  |  |
| 4.2.2 | The platform rotation shall be greater than or equal to 160°. |  |  |
| 4.2.3 | Turret rotation shall be greater than or equal to 355°. |  |  |
| 4.2.4 | Tailswing shall be less than or equal to 80cm. |  |  |
| 4.2.5 | Gradeability shall be greater than or equal to 40%. |  |  |
| 4.2.6 | Outside turning radius shall be less than or equal to 5.55m. |  |  |
| 4.2.7 | The platform shall tilt greater than or equal to 4°. |  |  |
| 4.2.8 | When the platform is stowed, the drive speed shall be greater than or equal to 5km/h. |  |  |
| 4.2.9 | When the platform is raised, the drive speed shall be greater than or equal to 0.7km/h. |  |  |
| 4.2.10 | The platform shall be operated by four wheels drive. |  |  |
| 4.2.11 | The platform shall be equipped with overload sensing system. |  |  |
| 4.2.12 | Emergency stop shall be allowed on the platform and in the ground control |  |  |
| 4.3 | Power |  |  |
| 4.3.1 | The equipment shall be designed for operation on local electricity supply of at least 48V, 390Ah. |  |  |
| **B** | **Implementation Services** |  |  |
| **1** | **Delivery, Installation, Testing and Commissioning Requirement** |  |  |
| 1.1 | The price quoted shall include local delivery, installation, on-site acceptance testing, commissioning and training.  |  |  |
| 1.2 | Supplier shall provide the conditions of delivery, including but not limited to packing and necessary environmental requirements for CMH’s consideration. |  |  |
| 1.3 | The supplier shall arrange insurance coverage they think right and appropriate to cover damages to the equipment during the period of delivery, storage, installation, testing and commissioning. The supplier shall provide their own temporary protection for their works before hand-over of the works to CMH. |  |  |
| 1.4 | The supplier shall be responsible to clear away all packing materials, demolished and unused structural materials to a legal place after delivery / installation of the equipment at his own cost. |  |  |
| **C** | **Training** |  |  |
| **1** | **Local Operation and Service Training** |  |  |
| 1.1 | On-site operational training shall be provided at no additional charges for a minimum of two operation staff. |  |  |
| 1.2 | The time-table and commencement dates for the courses shall be advised at least 1 month prior to the commencement of the course. Detailed syllabuses are also to be submitted at this time for approval. The practical part shall coincide with the installation and commissioning of the Goods. |  |  |
| **D** | **Documentation** |  |  |
| **1** | **Operation and Service Manual** |  |  |
| 1.1 | Three sets each of (1 original and 2 copies) English operation manuals and service manuals with full parts list and all circuit diagrams shall be provided with each equipment before or in time with the delivery. |  |  |
| **E** | **Acceptance Test** |  |  |
| 1. | Once completion of delivery/installation on site of the equipment by the supplier, the equipment shall be tested for acceptance at site by the CMH representative(s) and/or the supplier. The test shall include checking on materials used, safety device/features, structure strength, functional test and performance. |  |  |
| 2. | The supplier shall provide all testing instruments to conduct site acceptance tests. All testing instruments to be used for the acceptance test shall be calibrated and copies of calibration certificates or other supporting documents shall be forwarded to the CMH representative(s) for records. |  |  |
| 3. | Full functional tests for demonstration of compliance of the equipment with operational and reliability requirements shall be provided by the supplier to the satisfaction of the CMH representative. In the event that the equipment fails to conform to the above stated requirements, the supplier is required to carry out appropriate remedial measures and/or any rectification works, including replacement of the entire equipment, where deemed necessary. |  |  |
| **F** | **Indicative Warranty Service** |  |  |
| 1 | The supplier shall guarantee the equipment or any part thereof (exceptions to be clearly stated with itemized prices, ordering information details and conditions of warranty) for a period of at least 12 months commencing from the date of acceptance of the equipment. The supplier shall also replace faulty parts and provide both schedule and breakdown maintenance service by qualified maintenance personnel. Parts are included. In case of replacement, it will be free of charge. |  |  |
| 2 | The maintenance services shall be carried out in accordance with the maintenance procedures as described in the relevant equipment services manuals. |  |  |
| 3 | The supplier shall submit as an essential part of the offer a yearly maintenance schedule indicating the number of preventive maintenance services required for ensuring a satisfactory performance of the equipment. Document, form, operation/service manual and/or manufacturer’s confirmation shall be submitted. If such information is not available, at least two times of preventive maintenance services shall be provided annually.  |  |  |
| 4 | The supplier shall guarantee the goods or any part thereof for the two times of annual preventive maintenance service. The supplier shall also replace faulty parts and provide both schedule and breakdown maintenance service by qualified maintenance personnel. |  |  |
| 5 | The preventive maintenance work shall be carried out as follows with no additional charge:Normal working hours9:00 - 17:00 hours Monday to Friday, excluding public holidays |  |  |
| 6 | The supplier shall be responsible to make good to the satisfaction of the CMH representatives, any defects on the equipment due to improper workmanship, faulty design or component failure which may arise within the warranty period of the equipment. |  |  |
| **G** | **Indicative Maintenance Service** |  |  |
| 1 | This request for market information also calls for the provision of comprehensive post-warranty maintenance service commencing from the expiry of the warranty period. The CMH may at its option enter into the full-year lifespan post warranty maintenance services contract with the supplier for the duration at the CMH’s discretion. |  |  |
| 2 | The supplier shall submit a yearly maintenance schedule indicating the number of preventive maintenance services required to ensure a satisfactory performance of the equipment. This preventive maintenance service shall include all necessary repairs, replacement of parts, adjustments, calibration, cleaning and lubrication necessary to ensure that the performance of the equipment conforms to the performance specifications referred to items above. |  |  |
| 3. | The supplier shall submit a price list of all spare parts of equipment chargeable to the CMH. For spares not covered by the submitted prices, the supplier must submit a quotation to the CMH for consideration every time when spares are required. |  |  |
| 3 | The preventive maintenance work shall be carried out as follows with no additional charge:9:00 - 17:00 hours Monday to Friday, excluding public holidays |  |  |
| 4 | The supplier shall deploy properly trained service personnel to carry out the maintenance services and shall ensure that all necessary precautions for their safety are taken. |  |  |
| 5 | The supplier shall provide free of additional charge corrective maintenance service for providing immediate repair service for the goods and related equipment in normal working hours. |  |  |
| 6 | The maintenance services shall be carried out in accordance with the maintenance procedures as described in the relevant equipment services manuals. |  |  |
| 7 | Upon notification by the CMH of a defect (departure from performance specifications) in the operation of the equipment of part thereof, the supplier shall perform the corrective maintenance within 48 hours upon request from CMH. This service shall include all necessary repairs, adjustment and replacement of parts to restore the equipment to its normal operational conditions in a time of no more than 3 working days. If such work being maintenance are not completed at the end of particular normal working period, subject to the user’s agreement, the maintenance work will either be completed on next working day, or arrangement will be made for the supplier to carry on working until the particular maintenance task is completed. Parts are included. In case of replacement, it will be free of charge.  |  |  |
| 8 | The supplier shall provide free of additional charge corrective maintenance service for providing immediate repair service for the goods and related equipment in normal working hours. |  |  |

**Part 4 – Implementation Plan**

*(Note to Suppliers: Please provide the estimated time periods required for the completion of the following tasks, counting from the date of issue an order (“Order Date”). Both the start and end date of the Order Date is referenced as* ***Month 0****. The Goods should be* ***Ready for Use in the last month of the Implementation Plan.****)*

|  |  |
| --- | --- |
| **Tasks of the Implementation Plan** | **Estimated Time Period for** **Performing the Tasks**(The Order Date is set as Month **0**) |
| **Start** (Month) | **End** (Month) |
|  | Order Date *(i.e. the date of order placed by the Government, if any)*  | **0** | **0** |
|  | Submission of Site Preparation Information (if applicable) |  |  |
|  | Delivery of the Goods  |  |  |
|  | Implementation Services (*Please refer to* ***section B in Part 3*** *for details*) |  |  |
|  | Delivery of Documentation (*Please refer to* ***section D in Part 3*** *for details*) |  |  |
|  | Training (*Please refer to* ***section C in Part 3*** *for Details*) |  |  |
|  | Acceptance Tests |  |  |
|  | Any other tasks considered necessary by your company *(Please provide details, use separate sheet if space is insufficient)*: |  |  |
|  | Goods Ready for Use *(i.e. the date when the Goods has passed all acceptance tests and accepted by the Government)*  | **0** |  |

**Part 5 – Indicative Price Information**

(*Note* *to Suppliers: The price information provided in this Part 5 is for Government’s consideration only and shall not constitute any commitment on the part of the Government or your company. Nevertheless, please provide the information as accurate as possible.*)

**(a) Indicative Price Information for the Goods**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Description** | **Estimated****Quantity** | **Unit Price** | **Estimated Goods Price** |
| **One-time Unit Price(HK$)** | **Estimated Goods Price for the Item specified opposite****(HK$)** |
|  |  | **(a)** | **(b)** | **(c) = (a) x (b)** |
| 1 | Supply, testing and commission of the following Goods, as more particularly specified in **section A1.1 in Part 3**, including the provision of a minimum 12-months warranty period. |  | **(Please provide breakdown cost as Item 1.1-1.3)** | **(Please provide breakdown cost as Item 1.1-1.3)** |
| 1.1 | Access Platform, as more particularly specified in **section A2 in Part 3** | 8 sets |  |  |
| 1.2 | Platform, Mobile, Electrical, as more particularly specified in **section A3 in Part 3** | 5 sets |  |  |
| 1.3 | Work Platform, Aerial, as more particularly specified in **section A4 in Part 3** | 3 sets |  |  |
| 2 | Provision of implementation services as detailed in **section B in Part 3** | 1 lot |  |  |
| 3 | Provision of training services as detailed in **section C in Part 3**  | 1 lot |  |  |
| 4 | Documentation as detailed in **section D in Part 3** | 1 lot |  |  |
| 5 | Other (please specify) | (please specify) |  |  |
| **Total One-time Charge**(i.e. Sum of Estimated Goods Prices of Item 1- 5) |  |

**Part 6 – Indicative Maintenance Charges and Spare Parts Price**

(Notes to Suppliers for completion of Part 6)

1. *Pursant to item 1 of Part 5(a) above, the proposed Goods shall have a warranty period of not less than 12 months. The indicative warranty service requirements are stipulated in* ***section F in Part 3****, which are subject to changes at the sole discretion of the Government.*
2. *Indicative maintenance service requirements after the free warranty period are stipulated in* ***section G in Part 3****, which are subject to changes at the sole discretion of the Government*
3. *It is expected that the maintenance services shall be comprehensive, all inclusive and shall cover all parts, components, labour and software support services. If your company considers that any components of the Goods may not be covered by the maintenance services (****saving that the labour shall always be covered by the maintenance services****) and may need to be charged separately, please indicate replacement costs of these components and their replacement frequency.*
4. *The annual maintenance charge within the serviceable life of the proposed Goods* ***is adjustable in accordance with the consumer price index (B) upon the expiry of each 12-months period of maintenance service****.*
5. **Indicative Maintenance Prices of the Goods**

| **Item** | **Description** | **Estimated****Quantity** | **Annual Maintenance Charge(for the first 12-month period of the Maintenance Period)** |
| --- | --- | --- | --- |
| **Unit Charge (HK$)** | **Total Charge (HK$)** |
|  |  | **(a)** | **(b)** | **(c) = (a) x (b)** |
| 1.1 | Access Platform | 8 sets |  |  |
| 1.2 | Platform, Mobile, Electrical | 5 sets |  |  |
| 1.3 | Work Platform, Aerial | 3 sets |  |  |

1. **Indicative Replacement Prices of Equipment’s Components not covered by the Maintenance Services (if applicable) (***Leave the following table blank if not applicable***)**

(*Note to Suppliers:* ***The labor costs for replacement of these components shall always be covered by the maintenance charges for the provision of the maintenance services*** *regardless whether the prices for the supply of these components are covered by the maintenance services or not.)*

|  |  |  |  |
| --- | --- | --- | --- |
| Item | Name of Items | Indicative Replacement Price (HK$/no.) | Indicative Replacement Frequency (*e.g. once every 3 years*) |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

1. **Indicative overtime charges for provision of maintenance services after office hours (if applicable)**

(*Office hours mean 9 am to 5 pm from Monday to Friday excluding public holidays*)

|  |  |  |
| --- | --- | --- |
| (a) | Rates of overtime charges for maintenance service outside the office hours | HK$ per hour |
| (b) | Minimum service hour(s) per call |  service hour(s) per call |

1. **Indicative Prices for Replacement of Other Spare Parts (if applicable)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item | Name of Items | Price (HK$/no.) | Indicative Replacement Frequency (*e.g. once every 3 years*) | Expected time for delivery from date of order(weeks) |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |

**Part 7 – Supplementary Information**

1. Number of proposed Goods Already Installed (leave blank if information is not available)

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Goods** | **In Hong Kong** | **Globally**(Excluding those installed in Hong Kong) |
| 1 | Access Platform |  set(s) |  set(s) |
| 2 | Platform. Mobile, Electrical |  set(s) |  set(s) |
| 3 | Work Platform, Aerial |  set(s) |  set(s) |

1. Year of Launch of the Proposed Goods (leave blank if information is not available)

|  |  |  |
| --- | --- | --- |
| **Item** | **Goods** | **First launched in the market in Year**  |
| 1 | Access Platform |  |
| 2 | Platform. Mobile, Electrical |  |
| 3 | Work Platform, Aerial |  |

1. Pre-Installation Requirements of the Proposed Goods (if any)

*(Pre-installation requirements may include any preparation work and provisions that are necessary for the installation of the Goods, such as the requirements of ceiling mount support, power supply requirements, etc.)*

**Part 8 – Questionnaire**

|  |  |
| --- | --- |
| **Information Required** | **Complete by Suppliers** |
| 1. What is the payment schedule?
 |  |
| 1. Please state if any equipment does not have local after-sale service, if yes, please state how long would delivery take for replacement parts.
 |  |
| 1. Please provide job reference(s) for the System.
 |  |

**END**